

Champing™ - the unique concept of camping overnight in historic churches - is the latest phenomenon in English camping and was developed by The Churches Conservation Trust (CCT). The CCT has saved 352 buildings which attract almost 2 million visitors a year. This unique collection of English parish churches includes irreplaceable examples of architecture, archaeology and art from 1,000 years of history.

Champing™ is currently available at 24 of our churches; see more at [www.champing.co.uk](http://www.champing.co.uk).

We require self-motivated individuals to help us deliver the Champing™ concept on the ground.

## Champing™ Events Assistant / Cleaner

**Purpose:** To facilitate Champing™ events

**Responsible to:** Champing™ Operations and Visitor Experience Manager

**Sites where Champing™ Events Assistant / Cleaners are required:**

[Billesley, Warwickshire](#)

[Cooling, Kent](#)

[Coverham, North Yorkshire](#)

[Edlesborough, Buckinghamshire](#)

[Emborough, Somerset](#)

[Holme Lacy, Herefordshire](#)

[Langport, Somerset](#)

[Old Langho, Lancashire](#)

[Rollestone, Wiltshire](#)

[Stansted Mountfichett, Essex](#)

[Stretton en le Field, Leicestershire](#)

[Warminghurst, West Sussex](#)

[Wolfhamcote, Warwickshire](#)

**Number of hours:** Approx. 2-10 hours per week from 26<sup>th</sup> March until 30<sup>th</sup> Sept 2018, dependent on variable number of bookings (may be fewer or more hours during the season. At least 48 hours notice will be provided).

**Length of Contract:** Seasonal.

**Hourly rate:** £10 per hour (attendance on site required before and after each champing™ booking), paid on provision of written invoice.



**Application:** Email Nicci Place at [champing@theccct.org.uk](mailto:champing@theccct.org.uk) with your contact details and a brief description of your suitability for this role. Interviews and training session dates to be confirmed immediately.

### Task Description

The Champing™ Events Assistant will work closely with the Champing™ Operations and Visitor Experience Manager to support Champing™ taking place at the church, to set up the church on-site for each group of guests. This will include setting up camp beds, chairs and associated equipment, cleaning the church and ensuring all elements of the Champing™ package are in place.

### Key Tasks

- Ensure that all camping equipment is set up at the church prior to each event and that it is cleared following the event.
- Perform cleaning duties inside the church including dusting, sweeping, washing cups, emptying bins and cleaning the toilet (eco-toilet).
- Launder tea-towels and bedding off-site when required.
- Ensure all necessary supplies of tea, coffee, toilet rolls, cleaning equipment etc. are well-stocked through liaison with the Champing™ Operations and Visitor Experience Manager.
- Ensure that keys are left in the agreed collection point for guests.
- Liaise with the Champing™ Administrator to ensure an awareness of all bookings at the church.
- Keep an inventory of champing equipment and perform regular safety checks of equipment as set out by the CCT.
- Perform other duties as necessary at the request of the Champing™ Operations and Visitor Experience Manager and project team.

### Person Specification

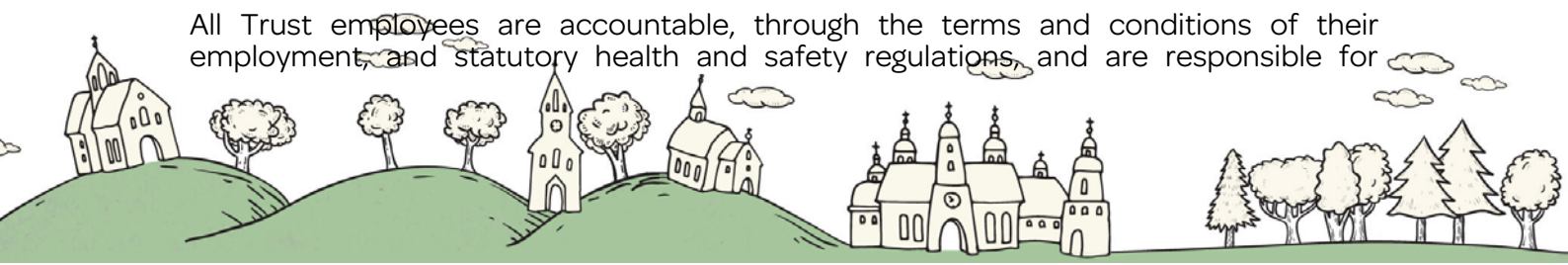
- An enthusiastic, responsible and motivated individual
- Good communication skills.
- Ability to work independently.
- Previous experience of cleaning work desirable.
- A reasonable level of fitness/mobility as some lifting and equipment setup involved
- Ability to work flexibly around champing bookings, including weekends. Own transport essential.

### Additional Information

#### Health and Safety

Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act (1974), and to ensure that agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors. All staff have a responsibility to manage risk within their sphere of responsibility

All Trust employees are accountable, through the terms and conditions of their employment, and statutory health and safety regulations, and are responsible for



reporting incidents, being aware of the risk management strategy and emergency procedures and attendance at training as required.

### **Data Protection**

If you have contact with computerised data systems, you are required to process and/or use information held on a computer in a fair and lawful way. You are also required to hold data only for the specific registered purpose and not to use or disclose it in any way incompatible with such purpose.

